

**Holy Family Academy Parent Council**  
**Annual General Meeting**  
**Minutes from Thursday, September 24<sup>th</sup>, 2020 @ 6:30 p.m.**  
**via Zoom**

**Attendance:** Lorraine Spence, Keri Andrew, Ashleigh Deis, Heather Nelson, Font Tagere, Keeley Cyr, Tina Fleck, Stephanie Havens, Robin Deveaux, Larry Dagdag, Jeralee Conrad, Adrienne Beaudry, Marcela Melendez and Gina Rasmussen

1. **Call to order @ 6:38 p.m.**
2. **Opening Prayer**
3. **Review mission statement:**
  - The mission of Holy Family Academy School Council is to foster communication between school, home, and parish to enhance student learning.
4. **Review and Approval of Minutes of last AGM:** (September 8<sup>th</sup>, 2019)
  - Stephanie Havens – first
  - Jeralee Conrad – seconded
  - Approved
5. **Additions to the agenda:**
  - None
6. **Old business:**
  - Call for nominations – Acceptance of Acclaimed Positions
    - ✓ Chair – Keeley Cyr (Nominated by Stephanie Havens)
    - ✓ Vice Chair – Stephanie Havens (Nominated by Keeley Cyr)
    - ✓ Treasurer – Jeralee Conrad
    - ✓ Secretary – Adrienne Beaudry (Nominated by Keeley Cyr)
    - ✓ Teacher Representatives – Robyn Deveaux and Ashleigh Deis
7. **New business:**
  - Change from By-Laws to Operating Policies
    - ✓ All school councils are governed by Operating Policies
    - ✓ Town Hall polices are used, rather than By-Laws
    - ✓ Operating Polices will be posted on the HFA website:  
<http://www.holyfamilyacademy.ca/Parents.php>

- Members at Large
  - ✓ Individuals are included in the Parent Council meetings
  - ✓ Welcome to share ideas, talents, and support Parent Council
  - ✓ Volunteer and help coordinate events
  
- Treasurer's Report
  - ✓ Biggest reserve currently with \$37,000 in bank account
  - ✓ Set up account at Brooks Bottle Depot for anyone wanting to donate their recycled bottles
  - ✓ Do not want to inflate budget numbers due to Covid-19
  - ✓ Biggest expense – field trips
  
- 2020 / 2021 Budget Review
  1. Organization of Budget
    - a. Budget approved as presented – First Stephine Havens, seconded by Ashleigh Deis – Carried as presented
  2. Capital Purchases / Teacher requests
    - a. Teachers can request any specific items required in the classrooms, to be reviewed and approved by Parent Council
  3. Budget will be posted on website:  
<http://www.holyfamilyacademy.ca/Parents.php>
  
- Fundraising ideas
  - ✓ Loss of Trick or Trivia Funds due to Covid-19
  
- Welcome to new Teacher Representatives – Robyn Deveaux and Ashleigh Deis, thank you to Tina Fleck for your help
  
- 8. **Next meetings:**
  - All meetings are held in the HFA Library – EVERYONE IS WELCOME TO ATTEND
  - ✓ Upcoming meeting dates will be determined by new Board Members.
  
- 9. **Additions:**
  - Nil
  
- 10. **Meeting adjourned @ 7:05 p.m.**

*"... where two or three are gathered in my name, there am I in the midst of them."*

~ St. Matthew 18.20 ~