

HFA School Council Executive Meeting
Minutes from Thursday, September 17th, 2020
@ 6:30 p.m. via Zoom

Mission Statement:

The mission of Holy Family Academy School Council is to foster communication between school, home, and parish to enhance student learning.

Attendance: Keri Andrew, Tina Fleck, Lorraine Spence, Keeley Cyr, Stephanie Havens, Adrienne Beaudry and Gina Rasmussen

1. Call to order

- ❖ Chair Keri Andrew called the meeting to order at 6:32 p.m.

2. Opening prayer

- ❖ Holy Family Prayer, Keri led prayer and opened for intentions.

3. Principal's Report

- ❖ See attached report
- ❖ Staff update

4. Review and finalize Holy Family Academy School Council Operating Procedures

- ❖ See attached
- ❖ Spelling error on Page 3 of 8 – (Item 9, A-10)
- ❖ Insert “Principal or school designate” in the operating procedures. This allows a school designate (ie. Vice Principal, administrator) to attend meeting, in the event school Principal is unable to attend. (Section 5.A.2)
- ❖ Ward meeting – September 23, 2020 – Stephanie to attend - CTK Conference Room – focus on Four Pillar

5. Review and finalize budget

- ❖ Temporary budget
- ❖ See attached
- ❖ Incidentals / Request – request form for any items required by the teachers, subject to Board review / approval - \$5,000

6. AGM review

- ❖ Thursday, September 24, 2020 @ 6:30 p.m. via Zoom (due to COVID-19 restrictions)

7. Meeting adjourned at 8:03 p.m.