

Dear HFA Parents/Guardians,

Our Catholic Schools within the City of Brooks are working extremely hard in conjunction with Alberta Health Services, Alberta Education, and our central office in order to welcome your children back to school safely.

You will find attached to this letter documents that will inform you of the precautions and procedures we are taking to keep your child(ren) safe.

- 8 Ways We Are Working to Keep Students Safe
- Parents' Guide to the 2020-2021 School Year
  - For languages other than English, please go to: <https://www.alberta.ca/k-to-12-school-re-entry-2020-21-school-year.aspx>

Prior to coming to school, all students must complete the [Daily Screening Questionnaire](#) (attached). If your child(ren) is exhibiting COVID symptoms, they must stay home and get tested. If your child(ren) exhibits COVID symptoms during school hours, they will be isolated and must be picked up within the hour of parents being contacted. **It will be of utmost importance that your contact information is up to date. Please fill out and return the form that will be given to your child(ren) on their first day of school.**

**Newsletter - Attached to this email is a HFA newsletter that includes:**

- Staff names and pictures and how and when students will learn who their teacher is for the 2020-21 school year.
- Bell schedule and staggered recess/lunch times.
- Drop off/pick up locations and times.
- Assigned doors and process for students entering and exiting the school (map included)
- Staggered entry dates and Kindergarten Orientation dates and times.
- Daily Screening information
- Additional School supplies.
- Lunch and Nutrition program information.
- Volunteers and Visitor information
- Use of lockers and backpacks
- Emergency contact information

*The newsletter was designed to assist parents in identifying key information.*

*Please read a couple times and keep it handy to refer to as questions arise.*

*The CTR re-entry plan specific to HFA will be posted on our website by Monday, August 24th. It is updated as new information arises. Please refer to the re-entry plan for detailed information about procedures.*

### **Start-Up Procedures**

- Messaging from teachers will focus on resilience, staying calm, staying positive, and expressing gratitude.
- Teachers will teach new school routines (proper use of cloth masks, additional mask etiquette, hand-washing protocols, respiratory etiquette, hallway circulation routines, other physical distancing routines, recess routines and safety resources provided by Alberta Education,

A reminder that CTR's detailed re-entry plan is available on the **CTR website**: [www.redeemer.ab.ca](http://www.redeemer.ab.ca).

Sincerely,